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Registrar & Chief Executive Officer

College of Physicians & Surgeons of Alberta

Location: Edmonton, Alberta, Canada

The College of Physicians & Surgeons of Alberta (CPSA) invites applications for the appointment of Registrar & Chief Executive Officer (CEO).

CPSA oversees 14,000 regulated members comprised of physicians, surgeons, osteopaths, and physician assistants in Alberta. Much like a provincial registry makes sure motorists have the proper skills to be on the road, CPSA registers doctors, ensuring they're qualified to provide safe, high-quality care to their patients.

CPSA's mandate is to protect patients and act in the public interest. CPSA supports patient safety through registering and licensing qualified physicians, setting minimum standards for professional and ethical physician behaviour and by managing physician-related complaints. The *Health Professions Act* sets out an obligation for CPSA to serve and protect approximately 4.9 million Albertans.

CPSA is home to a team of approximately 170 people made up of physicians and non-physician team members. The Registrar & CEO is accountable to a Council of 14 voting members (7 elected regulated members and 7 appointed public members) and 4 non-voting members. Additionally, the Registrar & CEO provides oversight to 12 departments, including Registration, Continuing Competence, Accreditation, Professional Conduct and Analytics, Innovation and Research.

The Registrar & CEO of CPSA leads the organization in alignment with the *Health Professions Act*, College Bylaws, and Council governance structures. The role involves supporting the Council's regulatory duties and providing strategic leadership to CPSA while building relationships with external partners.

The successful candidate will have a university degree (MD or equivalent preferred) and professional qualifications that demonstrate the ability to manage a complex organization and complex issues. They will also possess:

- Experience in leading healthcare or regulatory organizations, handling large projects, and working with diverse partners;
- Experience working with boards, government officials, and health sector partners;
- The ability to build strong relationships with all levels of the Ministry of Health and government, and stay informed on legislative and regulatory matters; and
- A strong understanding of the financial needs of regulatory organizations, including funding and risk management.

View the full position specification for this opportunity here: <https://cpsa.ca/wp-content/uploads/2025/01/Position-Specification-CPSA-Registrar-CEO-2025.pdf>

CPSA has engaged DHR Global to manage this search. To explore this exciting opportunity further, please contact or submit your resume to lmiller@dhrglobal.com. This posting will remain open until the position is filled.

All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority. If suitable Canadian citizens or permanent residents cannot be found, other individuals will be considered. CPSA is committed to an equitable, diverse, and inclusive workforce. We welcome applications from all qualified persons. We encourage



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women; First Nations, Métis and Inuit persons; members of visible minority groups; persons with disabilities; persons of any sexual orientation or gender identity and expression; and all those who may contribute to the further diversification of ideas to apply.