## [date]

Canadian Public Health Association  
404-1525 Carling Ave  
Ottawa ON  
STBBI@cpha.ca

Dear Canadian Public Health Association,

On behalf of [*name of your agency/organization*], I am pleased to offer my support of our application to the Canadian Public Health Association and the Centre for Sexuality for the partnership opportunity *Training and education on stigma related to sexuality, substance use and sexually transmitted and blood-borne infections* (STBBIs)*.*

*[Provide 1-2 sentences describing the mission of your agency/organization and your past experience providing training to health and/or social service professionals on topics related to stigma, sexuality, substance use and/or STBBIs].*

With support and mentorship from the Canadian Public Health Association and the Centre for Sexuality, *[name of organization]* is interested in delivering stigma reduction training and education to health and/or social service professionals in our community using the turnkey workshop resources. Additionally, we will use the [*Organizational Assessment Tool for STBBIs and Stigma*](https://www.cpha.ca/organizational-assessment-tool-stbbis-and-stigma) to identify priorities for stigma reduction within our own organization and to support 1-2 other local organizations through the assessment process. Lastly, our organization is keen to participate in intervention research activities (e.g., surveys, interviews) to support evaluation of our stigma reduction training and education efforts.

*[Include 1-2 sentences describing the relevance of this partnership opportunity to your agency/organization, and the benefit of this partnership to you].*

If selected through this application process, it is understood that 1-2 staff persons from [*name of your agency/organization*] will be expected to:

* meaningfully engage service users and/or community members with lived and living experience of stigma related to sexuality, substance use and STBBIs in this work;
* participate in a multi-day online training (fall 2023) alongside other collaborating organizations prior to any implementation of stigma reduction training and education;
* participate in a Community of Practice involving occasional meetings with CPHA, C4S and the other organizations similarly implementing the stigma reduction training and tools as a means of sharing lessons learned and promising practices;
* maintain fidelity of the workshop curriculum, which can include working with CPHA, C4S and/or service users/community members with lived and living experience of stigma to adapt as needed for the local context;
* commit to delivering a minimum of two workshops to health and/or social service professionals using the turnkey workshop resources during each year of their partnership in this project;
* commit to undergoing an internal organizational assessment process using the updated *Organizational Assessment Tool for STBBIs and Stigma* with support from CPHA and C4S, and to serve as a support and resource for 1-2 other local organizations to undergo their own organizational assessment in later years of the project;
* meet with CPHA and C4S staff during a 1-2 day in-person visit (fall 2024) to discuss progress and challenges, and to share lessons learned;
* participate in intervention research activities (e.g., participate in surveys and interviews; invite training participants to share their feedback through questionnaires); and
* commit to participating over the entire project term (ending March 2027).

Sincerely,

*[name and contact information of signing authority]*