**DELETE THIS PAGE BEFORE SUBMITTING YOUR PROPOSAL**

* For peer review purposes, no author information should be included in the abstract.
* **Submissions must not exceed two pages.**
* Presenting Authors may submit a maximum of two abstracts.

Reviewers assess each submission according to the following criteria:

1. **Background / Rationale** – Is the need for this session clearly outlined?
2. **Applicability –**Will participants be able to apply the information they learn in the session in their day-to-day research, policy or practice setting?
3. **Innovation -** Description reflects an emerging or new perspective on public health.
4. **Learning objectives** – Objectives are clearly described and articulate what participants are expected to demonstrate because of attending the session.
5. **Interaction –** The agenda demonstrates how the proposed presenters will actively engage participants throughout the session.
6. **Overall quality** – Is the submission relevant and does it meet the proposed format parameters:

**Insight Forum – Knowledge sharing with structured conversations on key questions**

A structured conversation where multiple experts share perspectives on a key research question or public health topic, with time for audience Q&A.

**Learning Workshop – Interactive, skill- and knowledge building**

An interactive format designed to build participant skills and knowledge through facilitated exercises, tools, and group dialogue.

**Applied Solutions Workshop – Hands-on, action-oriented**

A participatory session where facilitators present actionable solutions to public health issues and guide attendees through hands-on applications.

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| **Steps** | **Decisions** |
| 1. Reviewer Triplet | Three reviewers will evaluate each submission and the majority decision is the final decision (e.g. two reviewers accept = accept; two rejections = rejection).  |
| 2. Threshold for Inclusion | The conference program capacity can only accept a certain number of sessions. The mean reviewer score will be used to rank all accepted submissions. All other submissions will be excluded from the conference.  |
| 3. Scoring | If the reviewers have divergent opinions, the overall score will be used to guide selection based on the threshold for acceptance.  |
| 4. Steering Committee Final Decision | The Steering Committee will oversees the process to verify fairness and provide further review in cases where the selection algorithm cannot be applied or where a final decision is needed.  |
| 5. Communication of results | Once the process is completed, authors are informed of the final decision by Wednesday 17 December.  |
| 6. Registration | All authors who present at the conference must be registered for at least one day of the conference by Wednesday 11 February in order to be included in the program. |

**SESSION FORMAT**

Check the session format (select one only):

[ ]  Insight Forum

[ ]  Learning Workshop

[ ]  Applied Solutions Workshop

**SESSION TITLE**

*Use a short succinct title that will capture a participant’s attention.* *Do not use acronyms or abbreviations.*

**BACKGROUND / RATIONALE**

*Explain the need for the session. Describe the relevance and significance of the topic.*

*Describe how participants will apply the session information in their day-to-day research, policy or practice setting.*

**SESSION DESCRIPTION** (maximum 125 words)

*Describe the topic or issue that the session will cover. Upon acceptance, the session description will be included in the conference programs.*

**LEARNING OBJECTIVES**

*List up to* [*three objectives*](https://www.cpha.ca/publichealth2026-objectives) *that participants can expect to demonstrate as a result of attending the session.*

After attending the session, participants will be able to:

1. Insert Objective

**PROPOSED PRESENTER**

*List the name, position and organization for each presenter/workshop facilitator.*

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| --- |
| **Name / Positon /Organization**  |
| *Example: Rachel Smith, Research Coordinator, Canadian Public Health Association* |
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**Session Moderator** [Optional]

**SESSION AGENDA/INTERACTIVITY**

*Outline the session structure, including presentation time and include any interactive elements.*

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| **Time** | **Description** |
| *Ex: 1 min*  | *Moderator will welcome participants to the session and introduce the session presenters.*  |
| *Ex: 5 mins* | *Rachel smith will deliver a presentation on how the CPHA research program was designed and how it has benefited the target public health community.* |
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