



CANADIAN  
PUBLIC HEALTH  
ASSOCIATION

ASSOCIATION  
CANADIENNE DE  
SANTÉ PUBLIQUE

## Employment Opportunity

### INTERIM PROJECT OFFICER

Full-time, contract (July 2025-August 2026)

The Canadian Public Health Association (CPHA) is a national, non-governmental organization that advocates for healthy public policy and promotes health equity. Our mission is to enhance the health and well-being of all people and communities in Canada, particularly those who are structurally disadvantaged, and to contribute to a healthier, more equitable world. We are committed to fostering diversity, equity, and inclusion in all aspects of our work.

#### About the Projects

CPHA is the recipient of funding from the Public Health Agency of Canada for the *Engaging Community to Scale and Evaluate Stigma Reduction Interventions* project. This initiative supports professionals and organizations across Canada in implementing and evaluating professional development for health and social service professionals, and in facilitating structural change within select organizations using an organizational assessment tool. The project collaborates closely with people with lived experience, researchers, and practitioners to reduce stigma related to sexuality, substance use, and sexually transmitted and blood-borne infections (STBBIs). Additionally, CPHA has received a community-based research grant from the Canadian Institutes of Health Research to validate its collaboratively developed experiential eLearning intervention.

#### About the Role

CPHA is seeking an Interim Project Officer to support these projects. Reporting to the Manager, the Project Officer (PO) will play a key role in advancing project goals, supporting knowledge translation, and building community partnerships. Specific responsibilities include:

- Engaging with community partners to support project development and resource creation;
- Conducting research and scoping activities to inform intervention design;
- Contributing to the pilot testing, evaluation, and dissemination of capacity-building resources;
- Co-facilitating train-the-trainer workshops for health and social service providers; and
- Supporting the development and adaptation of educational materials and organizational tools.

This full-time contract runs from July 2025 to August 2026.

#### Required Qualifications

Candidates should demonstrate:

- Knowledge of STBBIs, including prevention, testing, and treatment approaches;
- Understanding of how STBBI stigma intersects with other forms of oppression, leading to reduced access to services and poorer health outcomes;
- Familiarity with trauma- and violence-informed care, harm reduction, health equity, gender-affirming care, and cultural safety;
- Experience applying adult learning principles and best practices in professional development;
- Strong organizational and interpersonal skills, including the ability to engage a broad range of collaborators, including key populations, community and public health organizations, and health and social service professionals;
- Comfort using web-based tools for content development, hosting, and promotion (e.g., learning management systems (LMS), online authoring tools, Canva, Mailchimp);
- The ability to work independently and take initiative in a fast-paced environment; and
- Fluency in both English and French (preferred).

[cpa.ca](http://cpa.ca)

404-1525 Carling Avenue  
Ottawa, Ontario K1Z 8R9

1525, avenue Carling, bureau 404  
Ottawa (Ontario) K1Z 8R9

613-725-3769



**Experience and Education**

- A graduate degree in public health, health education, health sciences, or a related field;
- Experience in sexual health, harm reduction, and/or STBBI initiatives (preferred);
- Previous experience in knowledge translation, community-based research, or professional development an asset; and
- Experience developing online continuing professional development (CPD) and continuing medical education (CME) is an asset.

A complete [job description](#) for the position is available.

**Compensation and Benefits**

The salary range for this position is \$58,192 to \$64,584, depending on qualifications and experience. CPHA offers a comprehensive benefits package, including a group RRSP, generous vacation leave, paid sick days, and flexible working hours. This is a fully remote role, allowing you to work from anywhere within Canada while staying connected to a dynamic, collaborative team.

**How to Apply**

If this position matches your skills and interests, please submit your cover letter and resume via [CharityVillage](#) by **Monday 2 June 2025, 12:00 PM (ET)**.

**Equity, Diversity, and Inclusion**

CPHA is committed to fostering a diverse and inclusive workplace. We recognize that diverse lived experiences bring valuable perspectives to our work. If you feel comfortable, we invite you to share elements of your lived experience that make you unique in your cover letter. This could include cultural background, gender-based experiences, life experiences, or other aspects of your identity. Providing this information is entirely optional and will not impact your candidacy.

**Accessibility**

CPHA is committed to providing accommodations for people with disabilities in all aspects of the recruitment and selection process, in accordance with the *Accessibility for Ontarians with Disabilities Act* (AODA 2005). As required, please inform us of the nature of any accommodation(s) that you may require to ensure your equal participation.

We thank all applicants for their interest in this position. Only those selected for an interview will be contacted. Interviews will be conducted by video conference.