

File No.:**Return date:****Title of Article:**

Significance of the study to public health practice	
Population group	
Practice discipline	
Principles of public health	

Research question	
Explicitly stated	
Conceptually sound (i.e., fits the context and the issue; makes sense)	
Linked to literature/practice/theory	
Appropriate for qualitative methods	

Selection of participants in the study	
Unit of research clearly specified (e.g., individuals, families, collectives, children)	
Explicit criteria for participant selection	
Descriptive profile of participants	
Biases in selection articulated	
Theoretically justified	

Research method	
Method stated and defined (e.g., grounded theory, phenomenology, ethnography, etc.)	
Sensitivity of method to answer question	
Definitions included	
Limitations considered	
Participant-researcher relationship	

Data collection	
Activities clearly described (e.g., interviews, focus groups, observation, etc.)	
Limitations of data collection considered	
Participant-researcher relationship	
Processes and decisions documented	
Data description (e.g., transcripts, audio-tapes, videotapes, field notes, reflexive journals)	

Analytic process	
Systematic procedures are described	
Description of emergent themes, concepts, categories	
Strength of evidence for and against arguments	
Trustworthiness of data checked (e.g., detailed and thorough data review, audits, member checking, triangulation, etc.)	

Analytic process (continued)	
Member-checking; interpretations comprehensible and demonstrably emerge from the data	
Data are presented (quotations, field notes)	
Researcher's position clearly stated	

Presentation of results	
Context of the study is clear	
Range of evidence clear and sufficient	
Distinction between evidence and interpretation	
Clear demarcation between participants' voice and researcher's voice	
Findings discussed with reference to existing theoretical and applied literature	
Credible and appropriate results	
Provides insight into human or social processes	
Avoids language that implies generalization to the population	

Ethical issues adequately considered	
Reviewed by Research Ethics Board prior to conducting research (Tri-Council guidelines)	
Confidentiality, anonymity addressed	

Please include additional comments on a separate page.

Reviewer's Recommendation:

- Publish as is with minor revisions
 Accept – major revisions necessary
 Not recommended for publication